

**INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS
SUTRADHARA DIVISION (S&S/EMU)**

TENDER NO. 50

New Delhi 06th January, 2010

Name of work: Purchase of Furniture Items for IGNCA, New Delhi

Sealed item rate quotations are invited on behalf of India Gandhi National Centre for the Arts (IGNCA) from manufacturing firms, and/ or authorised Dealers/suppliers in this field. The quotation shall be addressed to **Section Officer (S&S) IGNCA, C.V. Mess Janpath New Delhi.**

The following line in bold should be mentioned on the top of the envelope **“Rate for Tender Notice No 50 dated 06.01.2010. The terms and conditions are enclosed.**

The last date of issue of quotation forms, date and time of receipt and opening of the tender & other details are given below:-

S. NO	Name of work	Cost of quotation form	Estimated Cost.	Earnest Money	Date & time of submission of quotation	Date & time of opening of quotation	Period of completion of work order
1.	Purchase of furniture items for IGNCA, New Delhi	Nil	Rs. 6,97,540/- (Rupees Six lakhs ninety seven thousand five hundred Forty only)	Rs. 13,951 /- (Rupees Thirteen thousand & nine hundred fifty one only)	Up to 3.00 p.m. on 27.01.10	At 04.00 pm on 28.01.10	15 days from the date of award of work order

Terms & Conditions

1. The firm company shall be manufacture/distributor/dealer of Godrej/Delight Hi-Tech Blow Plats furniture (copy to be enclosed).
2. The rate should be given in figures and words and will be inclusive of all taxes and cartage etc.
3. The firm/parent company shall be ISO 9001 & ISO 14001 certified (copy to be enclosed)
4. The quotation shall be signed and stamped and submitted in sealed envelopes.
5. The firm/parent company shall be registered with Central Excise and provident fund (copy to be enclosed)
6. The firm/parent company shall have a turnover of Rs. 5.00 laces in the last three financial years.
7. The work is of urgent nature and should be completed within 15 days of the date of award failing which a penalty @ Rs. 200/- per day shall be charged for the delayed period.
8. The time period and quality of work and workmanship is strictly to be watched over.
9. The quotation shall be signed and stamped and submitted in **two sealed envelopes . These two envelopes with again be put in to a larger envelope**
10. The Earnest Money at the rate of 2% of the tendered amount i.e. Rs. 13,951/- will be payable through A/c Demand Draft drawn in the name of IGNCA, New Delhi. However, KB/NCCF will be exempted from furnishing bid security (Earnest Money).
11. The performance guarantee at the rate of 5% of tendered amount shall be payable through A/c. Payee Demand Draft in the name of IGNCA, New Delhi within 7 days of receipt of the work order.
12. In case of any dispute, the decision of the Joint Secretary, IGNCA, will be final and binding.
13. Conditional tender will not be accepted.
14. IGNCA, has right to cancel the tender any time without carrying any reason.
15. The notice can also be viewed on IGNCA Website www.ignca.nic.in.

(Sohan Singh Saini)
Consultant (A)

ESTIMATE**Annexure 'A'****Name of Work: Purchase of Furniture Items for IGNCA, New Delhi.**

S. No	Description of Items	Qty	Unit	Rate in (figures)	Rate in (words)
1.	A. Fan (Wall)	9	Nos.		
2.	Fan (Pedestal)	19	Nos.		
3.	Filing Cabinet (Big) 4 (four) Drawers body 20 gauge drawer 24 gauge with lock plain finish	20	Nos.		
4.	Filing Cabinet (Small) with 2 Drawers	6	Nos		
5.	Almirah (Big) office Elmira door 20 gauge body and sheaves confirming to ISI specification with 3 way locking of size given below in die cut 1980x910x485 mm with 4 dia/fixed shelves locking S. Compartments without locker plain finish	11	Nos.		
6.	Almirah (Small)1280x765x430 mm without locker	13	Nos.		
7.	Office Table steel office table Box Panel 22 gauge, Drawer 24 gauge pipe 1" sq. 1.25 mm thick with 18 mm Nova pan toll as per ISI specification fitted with lock of size 1220x680x750 mm with 3 drawer on sight sides and front and side drawer plain	4	Nos.		
8.	Office table (Executive) OT-1004, officers table with 3-prs Box & one Keyboard front panel covered 1675x865x750 mm (66"x34'30") four quantity needed	4	Nos.		
9.	Chair with Arms, office steel chair (Code-NDE-09.4) steel chair can seat & back E.R.W. pipe of 1.6 mm thick outer diameter 25 mm Teak wood Armrest and frames as per sizes given below	15	Nos.		
10.	Computer table Code-CCF-3501, Compu-X work table 728x500x750 mm	19	Nos.		

11.	Computer chair (Revolving) Code-NDC-05 In Executive Revolving chairs arms	19	Nos.		
12.	Glass Window Almirah Code-NGO.104 M Library cabinet size 1980x910x485 mm (78" x 36" 19"	8	Nos.		
13.	Revolving Chairs (executive) officers Code-NDC-09, Directors chairs High Back tilting and revolving with 'L' Type P.V. Arms.	7	Nos.		
14.	Chair for Reader (With writing Board) NX-113	3	Nos.		
15.	Visitor chairs (Code NDC-11,12,14) D Visitor chair Delux Model with half back with 1" round pipe ;with cushioned/wooden as per Model No-14	4	Nos		
16.	File Racks (code DS14(B)) 84"X36"X15"with five shelves.	05	Nos		

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