

F. No. 7/20(21)/2009-SD/S&S/EMU

**INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS  
SUTRADHARA DIVISION (S&S/EMU)**

**TENDER NO. 50**

**New Delhi 6<sup>th</sup> January, 2010**

**Name of work: Purchase of Furniture Items for IGNC, New Delhi**

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Sealed item rate quotations are invited on behalf of Indira Gandhi National Centre for the Arts (IGNCA) from manufacturing firms, and/ or authorised Dealers/suppliers in this field. The quotation shall be addressed to **Section Officer (S&S) IGNC, C.V. Mess Janpath New Delhi.**

The following line in bold should be mentioned on the top of the envelope **“Rate for Tender Notice No 50 dated 06.01.2010. The terms and conditions are enclosed.**

The last date of issue of quotation forms, date and time of receipt and opening of the tender & other details are given below:-

S.no	Name of work	Cost of quotation form	Estimated Cost.	Earnest Money	Date & time of submission of quotation	Date & time of opening of quotation	Period of completion of work order
1.	Purchase of furniture items for IGNC, New Delhi	Nil	Rs. 6,57,540/- (Rupees Six lakhs fifty seven thousand five hundred Forty only)	Rs. 13,147/- Rupees Thirteen thousand & one hundred forty seven only)	Up to 1 <sup>st</sup> Feb2010 before 04.00pm	At 04.00 pm on 01.02.10	15 days from the date of award of work order

(SOHAN SINGH SAINI)  
Consultant(A)

## **Terms & Conditions**

1. The firm/ company shall be manufacturer/distributor/dealer of Godrej/Delight Hi-Tech /Blow Plasts/New Age /Royal etc make and may be registered with Kendriya Bhandar .(copy to be enclosed).
2. The rate should be given in figures and words and will be inclusive of all taxes and cartage etc.
3. The firm/parent company shall be ISO 9001 & ISO 14001 certified (copy to be enclosed)
4. The quotation shall be signed and stamped and submitted in sealed envelopes.
5. The firm/parent company shall be registered with Central Excise and provident fund (copy to be enclosed)
6. The firm/parent company shall have a turnover of Rs. 50 .00 lakhs each year for the last three financial years.
7. The work is of urgent nature and should be completed within 15 days of the date of award failing which a penalty @ Rs. 200/- per day shall be charged for the delayed period.
8. The time period and quality of work and workmanship is strictly to be watched over.
9. The quotation shall be signed and stamped and submitted in **two sealed envelopes . These two envelopes with again be put in to a larger envelope**
10. The Earnest Money at the rate of 2% of the tendered amount i.e. Rs13,147/- (Thirteen Thousand One Hundred Forty Seven Only)will be payable through A/c Demand Draft drawn in the name of IGNCA, New Delhi. However, KB/NCCF will be exempted from furnishing bid security (Earnest Money).
11. The performance guarantee at the rate of 5% of tendered amount shall be payable through A/c. Payee Demand Draft in the name of IGNCA, New Delhi within 7 days of receipt of the work order.
12. In case of any dispute, the decision of the Joint Secretary, IGNCA, will be final and binding.
13. Conditional tender will not be accepted.
14. IGNCA, has right to cancel the tender any time without carrying any reason.
15. The notice can also be viewed on IGNCA Website [www.ignca.nic.in](http://www.ignca.nic.in).

( Sohan Singh Saini)  
Consultant (A)

**ESTIMATE****Annexure 'A'****Name of Work: Purchase of Furniture Items for IGNC, New Delhi.**

S.N	Description of Items	Qty	Unit	Rate (figures)per unit	Total cost in Rs
1.	Filing Cabinet (Big) 4 (four) Drawers body 20 gauge drawer 24 gauge with lock plain finish 1380x470x700mm(54-1/2"x18-1/2"x27-1/2").	20	Nos.		
2.	Filing Cabinet (Small) with 2 Drawers with special plastic handle as per ISI specification No:3312/94,side and back, Top and bottom0.8mm.Lock/Mechanism shall be of 1.6 mm.Telescopic slide channels for extra long life and smooth movements fitted withbrass lock 6 levers:750x470x700mm (29-1/2"x18-1/2"x27-1/2").	6	Nos		
3.	Almirah ( Big) door 20 gauge body and shelves confirming to ISI specification with 3 way locking of size given below in die cut 1980x910x485 mm with 4 dia/fixed shelves locking S. Compartments without locker plain finish.	11	Nos.		
4.	Almirah(Small)1280x765x430mm without locker	13	Nos.		
5.	Office Table steel office table Box Panel 22 gauge, Drawer 24 gauge pipe 1" sq. 1.25 mm thick with 18 mm Nova pan top as per ISI specification fitted with lock of size 1220x680x750 mm with 3 drawer on sight sides and front and side drawer plain	4	Nos.		
6.	Office table (Executive) officers table with 3-prs Box & one Keyboard front panel covered 1675x865x750mm (66"x34'30")	4	Nos.		
7.	Chair with Arms, office steel chair steel chair can seat & back E.R.W. pipe of 1.6 mm thick outer diameter 25 mm Teak wood Armrest .	15	Nos.		
8.	Computer table728x500x750mm.	19	Nos.		
9.	Computer chair (Revolving with arms).	19	Nos.		
10.	Glass Window Almirah Library cabinet size 1980x910x485 mm (78" x 36" 19"with fixed shelves and transparent glass door body shall be a 22SWG.	8	Nos.		
11.	Revolving Chairs (executive) officers, Directors chairs High Back tilting and revolving with 'L' Type P.V. Arms.	7	Nos.		
12.	Chair for Reader (With writing Board) .	3	Nos.		
13.	Visitor chairs with half back with 1" round pipe with cushioned/wooden.	4	Nos		
14.	FileRacks84''X36''X15''with five shelves.	05	Nos		

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Consultant (A)

DATED 21 st Jan 2010

**CORRIGENDUM**

In partial Modification of the tender document of even number dated 06<sup>th</sup> January 2010, the following changes may be carried out in the original tender document:-

**The terms & conditions No 1 & 6 may be replaced with the following :-**

1. The firm/company shall be manufacturer/ dealer/ distributor of Godrej/ Delite/ Blow Plats/ New Age/ Royal etc make /may be registered with Kendriya Bhandar.

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6. The firm/ Company shall have a turnover of Rs 50.00 Lakhs in each year for the last three financial years.

2. Annexure 'A' has also been amended and is enclosed (herewith). Items at S.No: 1 and 2 thereof stands deleted. Accordingly, the estimated cost and earnest money will also undergo a change and will come down to Rs 6,57,340/- (Six lakhs Fifty Seven Thousand Three Hundred Forty Only) and Rs 13,147/- (Thirteen Thousand One Hundred Forty Seven Only) respectively.

3. Date and time of submission of the tender will be upto and at 04.00 pm on 01<sup>st</sup> Feb 2010.

**All the other terms and conditions shall remain unchanged.**

Sohan Singh Saini  
Consultant)