

F.No.7/20(13)/2002 – SD/S&S/EMU

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS
(S&S/EMU SECTION)

Quotation No. 39New Delhi, the 03rd February, 2012**QUOTATION**

Name of Work : Providing and Fixing of S.S. Informative Signages for Media Centre of IGNC A at No.3, Dr. Rajendra Prasad Road, New Delhi-110 001.

Sealed items rate quotations are invited on behalf of Indira Gandhi National Centre for the Arts (IGNCA) experienced agencies or from approved Contractors of : CPWD, STATE, PWD, DDA & NDMC for the above named work in the IGNA premises. The quotations shall be addressed to Shri T. Aloysius, Consultant (S&S/EMU) at Central Vista Mess, Janpath, New Delhi-110 001, and dropped in the tender/quotation box kept in the Office of Consultant (S&S/EMU) latest by **09-02-2012 (Thursday)** till **3:30 PM** and the same shall be opened on **09-02-2012 (Thursday)** at **4:00 P.M.**

The following documents shall be enclosed alongwith the quotation.

1. Self Attested Photocopy of the Registration Certificate of the Contractor.
2. Copy of the Self Attested Copy of PAN/TIN.

The last date of issue of quotations forms, and other details are shown in the table below and Schedule of Quantities and Terms and Conditions are attached herewith.

S.No.	Name of work	Estimated Cost	Cost of Quotation	Earnest Money	Last date of issue of quotation form	Last date of receipt of quotation	Last date of Opening of Quotation	Period of Completion of work
1.	S/F of S.S Informative Signages for Media Centre of IGNC A at No.3, Dr. Rajendra Prasad Road, New Delhi.	2,10,000/- (Rupees Two lakh ten thousand only)	Rs.500.- (Rupees Five hundred only) NON REFUND ABLE	Rs.4,200/ (Rupees Four thousand two hundred only)	08-02-12 (Wednesday) till 3:00 PM	09-02-12 (Thursday) till 3:30 PM	09-02-12 (Thursday) at 4:00	20(Twenty Days)

SCHEDULE OF QUANTITIES

S.No.	Description	Qty.	Rate	Unit	Amount (Rs.) (in Figures and Words)
1.	<p>P/F of bilingual informative matter Signage of Media Centre at IGNCA consisting of stainless steel sheet of 18-20- gange and stainless steel square pipe of size 31 mm x 31 mm x 1.2 mm confirming toIS-304 grade and Trey type projecting from existing wall by32mm with GROUND ETCHING work of approval colour and design complete as required. The over sizes of information signage shall be as follows :-</p> <p>i) 4 feet by 3 feet = 2 Nos.</p> <p>ii) 7 ½ feet x 4' = 1 No.</p>	54 Sft.		Per Sq. Ft.	

(T.Aloysius)
Consultant (S&S/EMU)
IGNCA

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TERMS & CONDITIONS :-

1. The work shall be carried out as per CPWD specifications.
2. Only the experienced agencies carrying out similar type of artistic work should quote the rate.
3. Proper Fixing arrangements with size of desh fasteners shall be carried out.
4. The finishing of the information plate signage shall match with existing and displayed IGNC A marble signage.
5. The material to be got approved from Engineer-in-Charge before use on work.
6. Perfect ground etching work shall be carried out as per IGNC A requirement and unsatisfactory work shall be rejected.
7. The quotations shall be singed, stamped and submitted in sealed envelope by the Contractor/suppliers.
8. IGNC A reserve the right to reject any or all the quotations in part of full without assigning any reason and IGNC A does not bind itself to accept the lowest tender.
9. Income Tax @ 2% (two percent) shall be deducted from the gross amount of the bill.
10. The rates shall be inclusive of all taxes, cartage and handling etc. and nothing extra shall be paid on any account .
11. The work shall be completed within 20 days.
12. The validity period for accepting the tender/quotation shall remain open for 15 days from the date of opening of quotation.
13. Earnest Money @ 2% (two percent) i.e. Rs.4,200/- (Rupees Four thousand two hundred only) shall be deposited in form of Demand Draft/Pay Order of scheduled bank in favour of Indira Gandhi National Centre for the Arts, New Delhi.

14. The quotation form can be obtained from S&S/EMU Section of IGNCA at C.V.Mess, Janpath, New Delhi at the cost of Rs.500/- (Rupees Five hundred only) and agencies who down load the quotation from IGNCA website shall deposit the quotation form cost of fee of Rs.500/- (Rupees five hundred only) with IGNCA before the last date of sale of quotations forms.

15. The tender/quotation notice can also be view on IGNCA website www.ignca.nic.in

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