

F.No. 7/2(3)/2009-SD/S&S/EMU  
**INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS**  
**SUTRADHARA DIVISION (S&S/EMU)**

QUOTATION NO. 48

New Delhi 15th October,2009

**Name of Work: Providing and fixing wooden and cabinets for storage purpose at IInd Floor 11 Man Singh Road, in Building No. 5, IGNC A, New Delhi.**

Sealed item rate quotation are invited on the behalf of Indira Gandhi National Centre for the Arts (IGNCA) from the Contractors registered in appropriate class with NDMC,CPWD,MCD etc. alongwith the photocopy of valid registration certificate, for the above named work in the IGNC A premises. The quotation shall be addressed in the name of **Shri T. Bhattacharyya, Under Secretary (S&S/EMU)** , C.V. Mess, IGNC A, New Delhi and dropped in the tender box kept in (S&S.EMU) chamber, **latest by 27.10.2009 till 3.00 pm to be opened at 3.30 p.m. on the same day.**

The Earnest Money as per serial no. 8 of the terms and conditions shall be kept in the first sealed envelope. The following line in 'Bold' letters will be mentioned on the top of the envelope- **"Earnest Money Deposit for Quotation No. 48 dated 14.10.2009"** and the following other documents shall also be enclosed in this envelope:-

1. Self attested photocopy of Registration Certificate of the Contractor.
2. Self attested photocopy of the Experience Certificate (as per serial No. 2 of the terms and conditions).
3. Copy of the self attested PAN/TIN

The rates for the items shall be quoted in the second sealed envelope on the top of which will be mentioned **" Rates for Quotation No. 48 dated 14.10.2009."**

The last date of issue of quotation forms, date and time of receipt and opening of the quotations & other details are shown in the table below.

S . N o	Name of work	Cost of quotation form	Probable amount of contract	Earnest Money	Last date of issue of blank quotation form	Date & Time of submission of quotation form	Date & time of Opening of quotation	Period of completion of work order
1.	Providing and fixing of wooden and cabinets for storage purpose at IInd Floor 11, Man Singh Road in Building No. 5, New Delhi	Nil	Rs. 2,16,551/ (Rupees Two lac sixteen thousand five hundred fifty one only)	Rs.4331/ (Rupees Four thousand eight hundred & sixty only)	Up to 5.00 pm on 26.10.09	Up to 3.00 p.m. on 27.10.09	At 3.30 p.m. on 27.10.09	20 days from the award of work order

### **Terms and Conditions**

1. The work shall be carried out as per relevant CPWD specification for civil works amended up to date.
2. The Contractor should have the experience of executing at least two works of this nature and amount of more than Rs. 2,00,000/-. The proof of the same shall be kept in the first envelope.
3. The material should be got approved from AE/Civil.
4. The rate should be given in figures and words in the space provided for this purpose at Annexure.
5. The quotation should be signed and stamped and submitted in sealed envelopes by the contractor.
6. The Income Tax as per Govt. Rules and Water charges @ 1% shall be deducted from the gross amount of contractor bill.
7. Conditional Tenders will not be accepted.
8. The Earnest Money @ 2% of the tendered amount will be payable through A/c Pay Demand Draft/Bankers Cheque for an amount of Rs. 4,331/- payable in the name of IGNCA.
9. The earnest money, if found correct, the 2<sup>nd</sup> sealed envelop containing the tender rates in figure and words will be opened.
10. If amount calculated by the contractor is less than actual calculation then the contractor's figures will be considered valid and if it is more than actual calculation then actual calculation will be considered valid.
11. The quotation form is available in the office of Section Officer (S&S/EMU)
12. If any extra item is to be done, the extension for time required/taken for that work will be considered with the comments of the Assistant Engineer.
13. 5% Security Deposit will be deducted from each running bill of the contractor which will be refunded after six months when it is found that there is no complaint regarding quality of work and workmanship.
14. The tender form available in the Office of Section Officer (S&S/EMU) IGNCA, will be available free of cost.
15. As the work is of urgent nature the time allowed for completion of the work is one month only which will be counted from 7th day of work order issued to the successful contractor /tender.
16. If the work is delayed by the contractor, a fine of Rs. 200/- per day will be imposed and deducted from his bill.
17. If any extra item is to be done, then the extension for time required/taken for than work will be considered by the comments of the AE/Civil.

18. The time period and quality of work and workmanship is strictly to be watched over.
19. The IGNCA reserves the right to reject any or all the tender in part or in full without assigning any reason whatsoever thereof. The IGNCA also does not bind itself to accept the lowest tender.
20. The validity period for accepting the tender for work shall remain open for 15 days for acceptance from the date of opening of tender and the Earnest Money Deposit of the lowest tenders will be returned after one month period if the work is considered not to be taken on account of any official reason.
21. In the case of any dispute, the decision of the Joint Secretary, IGNCA, will be final and binding.
22. The notice can also be viewed on IGNCA Website [www.ignca.nic.in](http://www.ignca.nic.in).

**(T.Bhattacharyya)**  
**UNDER SECRETARY(A)**

**ANNEXURE 'A'**

**Name of Work: Providing and fixing of wooden and cabinets for storage purpose at IInd Floor 11, Man Singh Road, in Building No. 5, IGNC, New Delhi.**

**SCHEDULE OF QUANTITIES**

S.N.	Description of Items	Qty.	Unit	Rate (in words)	Rate (in figures)	Amount (Rs)
1.	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections, appropriate Z sections and other sections of approved make conforming to IS: 733 AND IS: 1285, fixed with rawl plugs and screws or with fixing clips, or with expansion hold fasteners including necessary filling up of gaps at junctions, at top, bottom and sides with required PVC/neoprene felt etc. Aluminium sections shall be smooth rust free, straight, mitres and jointed mechanically wherever required including clet angle, Aluminium snap beading for glazing/panelling. C.P. brass/stainless steel screws, al complete as per architectural drawings and the direction of AE/Civil (Glazing and panelling to be paid for separately): For fixed portion Power coated aluminium (minium thicikness of power coating 50 micron	160	Kg.			
2.	Providing and fixing power coated aluminium work (minimum					

	thickness of power coating 50 micron) consisting of tee/angle sections, of approved make conforming to IS: 733 in frames of false ceiling including aluminium angle cleats with necessary C.P. brass/stainless steel sunk screws, aluminium perimeter angles fixed to wall with rawl plugs @ 450 mm centre to centre and fixing the frame work to G.I. level adjusting hangers 6 mm dia. With necessary cadmium plated machine screws all complete as per approved architectural drawings and direction of the AE/Civil (level adjusting hangers, ceiling cleats and expansion hold fasteners to be paid for separately).	15	Kg.			
3.	Providing and fixing water proof ply board.  13 mm thick	50	MM			
4.	Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc with PVC/ neoprene gasket etc complete as per the architectural drawing and the directions of AE/Civil (cost of aluminium snap beading shall be paid in basic item): With float glass panes of 5.50 mm thickness Glass 6 MM	20	M2			
5.	Providing and fixing sliding arrangement in racks/cupboard/cabinets shutter by providing and fixing stainless steel rollers to run inside C or E aluminium channel section (The payment of C or E channel shall be made separately)	30	M2			
6.	Providing and fixing bright finished 100 mm mortice lock with 6 levers without pair of handles for aluminium door with necessary screws etc. complete (Best make of approved quality as per direction of AE/Civil. Triple strip vertical type	05	Nos.			
7.	Providing wood work in frames of doors, windows, clerestory windows and other frames, wrought framed and fixed in position: 18 mm thick Second class teak wood	0.8	M3	/		

8.	Providing and fixing wooden moulded beading to door and window frames iron screws, plugs and priming coat on unexposed surface etc. complete 50x12mm	20	Meter			
9.	Providing and fixing IS : 12817 marked stainless steel butt hinges with stainless steel screws etc. complete  125x64x1.90 mm	30	Nos			
10.	Providing and fixing Chromium plated brass handles with necessary screws etc complete.  100 mm	10	No.			
11.	Structural steel work in single section fixed with or without connecting plate including cutting hoisting, fixing in position and applying a priming coat of approved steel primer all complete.	50	Kg.			
12.	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade.  Two or more coats on new work over an under coat of suitable shade with ordinary paint of approved brand and manufacture	100	Sqm.			

(T. Bhattacharyya)  
Under Secretary (Admn.)